

Policy Type: Executive Expectations**Facilities**

The Director shall not fail to assure that Metro schools buildings are safe, well constructed, clean, attractive and properly maintained.

Accordingly, the Director may not fail to:

1. Obtain board approval before building any school or undertaking any major school renovation.
2. Maintain a ten-year facilities plan that addresses construction, renovation and maintenance projects to ensure equity in facilities across the district.
3. Recommend an annual capital budget to the Board based on the Board's priorities. The Director shall not fail to:
 - a. Assign the highest priority to the correction of unsafe conditions.
 - b. Prepare for growth and address overcrowding.
 - c. Include maintenance costs as necessary to protect buildings and ensure their long-term use.
 - d. Ensure equity in facilities across the district, and
 - e. Disclose assumptions on which the recommendations are developed.
4. Create a design team for any new school building or major renovation that includes teachers, administrators, and members of the community in which the school is to be built.
5. Ensure that all new buildings or major renovations to existing buildings adequately support the instructional program intended for them.
6. Provide students and staff with a healthy, welcoming and safe environment. Accordingly, the Director may not fail to include in the design of all school buildings:
 - a. A welcoming entrance that provides shelter from the rain.
 - b. An entrance/foyer design for new schools that routes visitors to the office and limits direct access to the school for security purposes.
 - c. Safe and efficient traffic patterns for bus riders and car riders.
 - d. Sufficient natural light in every classroom.
 - e. A school exterior that blends into the community where it is built.
 - f. An outdoor playground (if elementary) or playing fields (if middle or high school) unless space limitations preclude.
 - g. Indoor air-conditioned space for elementary playground use.

6. Recommend land acquisition without first determining growth patterns, comparative costs, construction and transportation factors.
7. Permit the public's use of facilities, as long as student functions and the academic program are not compromised. Accordingly, the Director may not fail to develop a plan for public use of buildings that includes:
 - a. definition of permitted uses
 - b. a fair and reasonable fee structure

Adopted: 8/12/03
Changed to Executive Expectations 10/12/04

Monitoring Method: *Internal report*
Monitoring Frequency: *Annually in August*

Metropolitan Nashville Board of Education