

Policy Type: Executive Expectations

District Calendar

The Director shall not fail to recommend a district calendar for the school year that provides for the number of instruction and student contact hours and days determined by the Board and that best meets the instructional needs of students.

Accordingly, the Director may not:

1. Implement a rolling two-year school district calendar that plans for fewer than the equivalent of 180, 6-hour days of instruction/contact time for students, including provisions for staff development and parent-teacher conferences.
2. Fail to ensure that any change in the calendar, except for emergency closings or other interruptions due to unforeseen and uncontrollable circumstances, be preceded by adequate and timely notice to students, parents and teachers.
3. Fail to assure the availability of a copy of the calendar for all parents/guardians of students enrolled in district schools by November 1 prior to the academic year covered by the calendar.

Adopted: 4/22/03
Changed to Executive Expectations 10/12/04
Amended: 12/14/04

Monitoring Method: Internal report
Monitoring Frequency: Annually in November