

Policy Type: Governance Process

Chair's Role

The Chair of the Board ensures the integrity of the Board's processes and normally serves as the Board's official spokesperson. Accordingly, the Chair has the following authority and duties:

1. Monitor Board behavior to ensure that it is consistent with its own rules and policies and those legitimately imposed upon it from outside the organization.
 - a. Conduct and monitor Board meeting deliberations to ensure that only Board issues, as defined in Board policy, are discussed (see GP-3);
 - b. Ensure that Board meeting deliberations are fair, open, and thorough, but also efficient, timely, orderly and to the point;
 - c. Chair Board meetings with all the commonly accepted power of that position as described in *Robert's Rules of Order*;
 - d. Conduct timely board meeting debriefings and periodic self-assessments to ensure process improvement.
2. Make all interpretive decisions that fall within the topics covered by Board policies on ***Governance Process*** and ***Board/Director Relationship***, except where the Board specifically delegates such authority to others, using any reasonable interpretation of the provisions in those policies.
 - a. Refrain from making any interpretive decisions about policies created by the Board in the ***Ends*** and ***Executive Expectations*** policy areas;
 - b. Refrain from exercising any authority as an individual to supervise or direct the Director.
3. Compile and facilitate the summative evaluation of the Director.
4. Represent the Board to outside parties in announcing Board-stated positions and in stating decisions and interpretations within the areas assigned to the Chair, delegating this authority to other Board members when appropriate, but remaining accountable for its use.
5. Sign all contracts and disbursements authorized by the Board.
6. Appoint members of all Board committees.

In the absence or inability of the Chair, the Vice Chair shall have all of the powers and duties of the Chair.

Adopted: 4/22/03

Monitoring Method: *Board self-assessment*
Monitoring Frequency: *Annually in December*

Metropolitan Nashville Board of Education